

CHECKLIST

THINGS FOR YOU TO GATHER

Income

1. Paystubs for the last 3 months
2. Tax returns for the last 3 years
3. Employment contract
4. Employment Handbook which explains benefits.

House and other real estate

5. Deed
6. Mortgage balance
7. Line of credit balance and contract for the loan
8. Any appraisal you have had done in the last 2 years.

Vehicles

9. Copy of title
10. Balance of any debt

Household property

11. Appraisals on art or jewelry.
12. We will discuss the various ways to divide household items, but there may eventually be a need to create a list.

Debt

13. Latest credit card statements (more statements might be needed if the charges need to be discussed)
14. Balance on any debt. May need to know who is on the debt, the origin of the debt, etc.
15. A copy of your credit report. You can get this at www.annualcreditreport.com

Insurance – health

16. If you are carrying health insurance on your children, then obtain the break down so that you can tell exactly what part of the premium is used to pay insurance for the children. Know this amount both now, and what

the amount would be if you are dropping your spouse off the coverage after the divorce.

Retirement

17. The latest statement of any retirement account or pension benefit.
18. If any of your retirement was accumulated before your marriage, what documents can you find to determine how much was there before the marriage?

Your children

19. If your children were adopted, do you have the adoption order?
20. If your children were a result of artificial insemination, do you have that court documents for that?
21. Any special needs your child has?

Monthly Expenses

22. If we are going to be talking about more than child support, such as spousal support, then fill out the monthly expense sheet. It is available in excel from us, if it does not download off our website in excel.

Bank and Investment Accounts

23. The most recent statements on all accounts.

Financial statement

24. If you have had any reason in the last 3 year to make of list of all your assets and debt, such as for a bank when getting a loan, then a copy of that.

Insurance – Life

25. The declaration page
26. Cash value