

Barbara Ann Bartlett

2123 S. Atlanta Place, Suite 100

Tulsa, OK 74114

Ph: (918) 584-1894 ~ Fax (918) 584-1891

Barbara@DontFightAboutIt.com

NEW CLIENT INTAKE FORM

Date: _____

Name: _____ Name of Spouse: _____

Phone 1: _____ Home__ Work__ Cell__ Phone 1: _____ Home__ Work__ Cell__

Phone 2: _____ Home__ Work__ Cell__ Phone 2: _____ Home__ Work__ Cell__

Voicemail ok on Ph 1____, Ph 2____ or Both ____ Voicemail ok on Ph 1____, Ph 2____ or Both ____

Email 1: _____ Email 1: _____

Email 2: _____ Email 2: _____

Email 1 restrictions: _____ Email 1 restrictions: _____

Email 2 restrictions: _____ Email 2 restrictions: _____

Mailing Address: _____ Mailing Address: _____

Soc.Sec. No. _____ - _____ - _____ Soc.Sec. No. _____ - _____ - _____

Date of Birth: _____ Date of Birth: _____

Occupation: _____ Occupation: _____

Employer: _____ Employer: _____

Annual Income: _____ Annual Income: _____

What are the best days and times for you to schedule a 2 hour meeting? (M T W TH F)Time: _____

How would you like to receive your monthly billing statement from us? Email or Mail

*(Please note that we will **always** confirm meetings with you first)*

The following information is needed for the preparation of legal documents when/if that time comes. Please complete the information to the best of your ability.

1. You are a resident of _____ County, Oklahoma and have resided in _____ County for 30 days. Have you lived in Oklahoma for the past 6 months? Yes__ No__
2. Your spouse is a resident of _____ County, Oklahoma. S/he has resided in _____ County for 30 days.
3. Has s/he lived in Oklahoma for the past 6 months? Yes__ No__
4. Date of Marriage: _____ in _____ County, State of _____
5. Date of Separation: _____ (If you have separated)
6. If you are the wife, you have the option of being restored to your former/maiden name. You do not have to make that decision now.
 - a. I want to change my name _____, my former/maiden name is: _____.
 - b. I want to keep my name) _____
 - c. I am undecided at this time _____
7. In the past 7 years have you or your spouse, or the two of you together, filed bankruptcy? Yes____ No____. If so, date of filing: _____ and date of discharge:_____
8. Have you and your spouse filed taxes for last year? Yes__ No__
9. Is Wife now pregnant? Yes__ No__
10. Are there children of the marriage who are no longer minors? Yes__ No__

11. MINOR CHILD INFORMATION:

a. Please state the following for each child under the age of 18:

First, Middle & Last Name	DOB	Soc. Sec. No.	Born this or previous marriage	Artificial Insemination or Adopted by you and/or Spouse?

b. List all the cities/counties that you, your spouse, and the minor children have lived for the past five (5) years. Give dates as best you can for each county in chronological order, with your last and current county first.

from _____ to _____ City _____ County _____ State _____
from _____ to _____ City _____ County _____ State _____
from _____ to _____ City _____ County _____ State _____

c. Has there been any type of court involvement concerning your minor children in this state or any other state? This would be adoption, artificial insemination, some juvenile court involvement, some other custody proceeding such as a previous divorce, or grandparental visitation. Yes___ No ___ If yes, please explain:

d. Are the minor children eligible for membership in any Indian Tribe? If so, what Tribe?

Optional: *It is my greatest desire to provide my clients and prospective clients with as much information as possible to help them make good decisions as they go through, or contemplate going through, the difficult process of separation or divorce. Therefore, please provide the following:*

12. Where did you first learn about Collaborative Divorce? _____

13. How did you hear about me? _____

14. If you found me on the internet, what search engine did you use? _____

15. What terms did you search? _____

16. What site did you find me on? _____

17. If you found me on a site other than DontFightAboutIt.com, was there a link that led you my web site? Yes___ No___

18. What information on the internet site did you find the most useful? _____

19. What would you add to make it more helpful? _____

20. If you heard my public radio sponsor ad, what made you want to learn more? _____

21. What would you add to make the ad more helpful? _____

COMMENTS: _____

